

Dance Driven Studio Policies

REGISTRATION TERMS and CONDITIONS

ATTENDANCE- If your child is unable to attend class, we request that you inform us via email. If a child is absent for two or more weeks of classes, staff will follow up to verify that the child is continuing with their class. A parent must submit in writing if their child is adding/dropping class, otherwise they will be continued to be billed for that class.

For those participating in the Fall-Spring session, November 1st is the deadline for a student to be enrolled in a class that is performing in the recital unless approved by the director.

When registering for our workshops, camps and sessions, we require 24-hour notice if you plan on dropping, otherwise you will be responsible for the charges.

DROP OFF/PICK UP- All students must be picked up promptly at the end of their class times. No student will be permitted to remain at the studio unattended if their classes are more than one hour apart. Students under the age of 10 are not permitted to be unsupervised in the waiting area. Parents must arrange for pick up if they are unable to do so themselves. Dance Driven employees cannot be held responsible for unsupervised children. We urge all parents to personally pick up their children in the studio and not permit them to exit the studio unattended. Dance Driven staff is not responsible for students before and after their scheduled class times and will not be responsible for transporting students.

CANCELLATIONS- In case of weather closing, an email will be sent to every class scheduled for that day. No tuition is refunded due to cancelled classes; however, it may be rescheduled. We usually have snow days built into our calendar for Fall-Spring session. We will follow the Madrid Schools weather related announcements: if Madrid cancels, so will Dance Driven.

OBSERVATION - Observation weeks for our Fall-Spring classes are established not only to allow the students to demonstrate their progress to their family, but also to distribute important information. These dates will also be posted in the studio as the observation week draws near. If it is necessary to bring younger siblings to the classes, please be considerate of not disrupting the class in progress. We also allow parents to watch the last few minutes of class, if we open the door to the studio, you are welcome to watch.

VIDEOS AND PHOTOS- Posting videos of any class, recital dance, competition dance or any other performances created by a Dance Driven member on social media or any other website is prohibited unless you receive the consent of the director beforehand. On occasion we may take photos that include your child, to be used for promotional purposes such as advertising and press releases. If you would not like your child to be photographed, you are responsible for contacting the studio.

DRESS CODE- Female students are required to wear a leotard and tights to class, shorts/skirts may be worn over leotards. Male students are to wear a t-shirt and shorts, with compression shorts underneath. Hair should be pulled off the face (including males). No jewelry will be allowed except for stud earrings. Fit bits are not allowed. Students who repeatedly violate the dress code may be asked to sit out of class.

Footwear should not be worn outside. The following footwear is required for class and ***must be purchased through the studio***:

Ballet: pink ballet shoes (Males-black ballet shoes)

Tap: Preschool through grade 3-tan U-shell shoes: Grades 4 & up and all male students-black tie shoes

Jazz: tan jazz shoe (Males-black tie jazz shoe)

Pointe: pink pointe shoes (not available at the studio-see director)

Hip Hop: black sequin high tops (Males-black converse type shoes)

Tumbling: white gymnast shoe

Pom: Tan jazz shoes (Males-black tie jazz shoe)

NOTE: Students who participate in our camps and workshops may not need to purchase the required footwear. Please check with the director.

TUITION

Our camps/workshops /and sessions are priced per student, per class. Tax is not included.

Fall-Spring Session: There are no registration fees. Tuition is billed monthly and is due the 20th each month from August 20 through April 20. Cost for Fall-Spring is based on 36 classes including recital rehearsals throughout the year. Our 2020 recital is scheduled for May 16 & 17 (subject to change as schools have first priority when reserving auditoriums) at which time the session

is complete. Fees are monthly based by family enrollment. Thirty minutes of classes is \$25 and \$15 per additional 30 minutes (or \$7.50 for 15 minutes). Example: two siblings combined hours of dance per month is 1.5 hours, your monthly tuition is \$55/month. Tax is not included.

PAYMENT OPTIONS:

CASH OR CHECK-A drop box is available at the studio for payments. You may also log in through the parent portal on our website or through our app to pay your tuition. We accept cash, checks and major credit cards. A \$40 fee will be charged for returned checks.

CAMPS/WORKSHOPS/SPECIAL SESSIONS-Fees are due by the end of the class. A \$10 late fee will be charged if not paid by the 5th of the following month after the session/workshop.

FALL-SPRING SESSION-Monthly fees will be entered by the 12th of the month are due by the 20th. A \$10 late fee will be placed on the account if not paid by the 5th of the following month. If your child drops a class, written notification or an email must be sent prior to the 15th of each month. Without notification, you will be charged for the month.

DIRECT WITHDRAWAL- Dance Driven offers automatic withdrawal for the Fall-Spring session ONLY. Forms are available at the studio to enroll in this program and must be completed at the beginning of each new season. Monthly Class tuition will be deducted on the 20th of each month directly from your credit card.

FALL-SPRING COSTUME FEES - Costumes are required to participate in the recital. Costumes will be invoiced on the 15th of October and are due by November 5th. If a student is not planning to participate in the recital, written notice must be given no later than November 1st. **There are no refunds for costume fees.** When the class receives their costume, parents must notify the studio within 48 hours if they feel the student needs a different size. Costume costs typically run \$35-\$65. We recommend and encourage parents to put down deposits prior. Pom classes will be charged a \$5 rental fee, as we do not require students to purchase poms, but rent them from the studio.

FALL-SPRING RECITAL -We hold a recital at the end of the Fall-Spring dance season in May. We will not charge a recital fee; however, we require you to purchase tickets to performances. Tickets will go on sale later in the year. We will assume your student is participating in the recital unless we hear from you directly. Students must be enrolled by November 1st in order to participate in our spring recital, unless approved by the director.

NO DISTRACTION ENVIROMENT-To ensure that your student gains the most from class, visitors will not be allowed during class unless approved by the director. Parents will be allowed to watch the last 3 minutes of class. We will have times throughout the year that parents will be allowed to stay so you may see their progress. Friends/siblings of students are not allowed to come to class or sit in the waiting room without parent supervision. CHILDREN MUST BE SUPERVISED IN OUR WAITING AREA. Dance Driven is not responsible for accidents.

FALL-SPRING CLASS PICTURES- Pictures for the Fall-Spring Session will be held in March/April. It is optional to purchase, however please attend so we have everyone in the pictures.

Dance Driven
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